

New Jersey HIV Planning Group
Data and Research Committee Meeting
Agenda

Wednesday, June 26th, 2024
 Electronic Meeting via ZOOM Video Conference

Angela Brandle
 Co-Chair

Rosie Ruiz
 Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

*Please note all times are approximate		
10:00 am	Welcome & Moment of Silence	Angela Brandle
10:05 am	Establishment of June’s Agenda* Review and Approval of May Meeting Minutes*	Angela Brandle
10:10 am	Introductions <i>Name & Expertise/Type of Work</i>	Angela Brandle
10:25am	Old Business <ul style="list-style-type: none"> • Finalize & Approve PEP/Home Test Kit Directory • Future Organization 	Angela Brandle
11:25am	Data Request Volunteers	Angela Brandle
11:45am	Announcements	Angela Brandle
11:50 am	General Assembly on July 18 th Data and Research Committee Agenda Next Meeting: July 24, 2024	Angela Brandle
11:55 am	Meeting Evaluation	HCPST
12:00 pm	Adjournment*	Angela Brandle

HCPST – HIV Community Planning Support Team

Members of Committee (Quorum: 4): Angela Brandle, Debbie Mohammed, Michelle Harvey, Rosie Ruiz, Steve Dunagan & Tameka Allen

Reminder: Please raise your hand or use the chat box to contribute to the conversation.



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

New Jersey HIV Planning Group
Data and Research Committee Meeting Minutes
Wednesday, May 22, 2024
 Electronic Meeting via ZOOM Video Conference

ATTENDANCE

NJHPG Member

Angela Brandle	P		
Rosie Ruiz	LoA		

Committee Member

Debbie Mohammed	A	Tameka Allen	P
Steven Dunagan	P		

Non-voting Attendees

Ayo, Cole Frees, Ena, Jessica Diaz, Karyn Berk, Manny Gamarra, Rekha Damaraju, Shwetha Kamath

HIV Community Planning Support Team

Dottie Rains-Dowdell	P	Taylor Lightner	P
Selena Aponte	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Angela Brandle welcomed attendees and began the meeting at 10:05am followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	<p>Angela Brandle reviewed the meeting Agenda. Because quorum was not met, the Agenda was not voted on or approved. The Support Team shared they will send a virtual poll in the follow-up email.</p> <p>The Support Team reviewed the April Meeting Minutes. Because quorum was not met, the Meeting Minutes were not voted on or approved. The Support Team shared they will send a virtual poll in the follow-up email.</p>
Introductions	Angela Brandle asked attendees to introduce themselves and share their expertise/area of work.
April Evaluation	<p>The Support Team reviewed the April Meeting Evaluation with attendees. There were 10 people who responded to the evaluation; 4 Committee Members, 2 NJHPG Members, 1 State Representative & 3 guests.</p> <ol style="list-style-type: none"> 1) I felt prepared to participate in the meeting: <ul style="list-style-type: none"> - 7 agreed - 8 neither agreed nor disagreed 2) I felt the meeting moved the Committee closer to the goal of providing recommendations to the New Jersey Department of Health: <ul style="list-style-type: none"> - 7 agreed - 8 neither agreed nor disagreed 3) I will attend future meetings: <ul style="list-style-type: none"> - 7 agreed



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	<ul style="list-style-type: none"> - 8 neither agreed nor disagreed <p>4) What questions do you have for DHSTS?</p> <ul style="list-style-type: none"> - N/A (x2) - None <p>5) What additional topics would you like discussed or featured at future Data and Research meetings?</p> <ul style="list-style-type: none"> - - N/A (x2) - None <p>6) Final Comments, Questions, Concerns</p> <ul style="list-style-type: none"> - N/A (x2) - None
<p>New Business</p>	<p>Angela Brandle then transitioned to New Business to create the PEP and Self-Testing Kit Directories. The Support Team first pulled up the shell for the PEP Directory which was created using the current PrEP Directory Housed on the NJHPG Website. The Support Team then asked the Committee for feedback on what they would like changed or added to this chart.</p> <p>Steve Dunagan suggested changing the column titled "Contact" to "Contact Information" and to include the contact name, phone number, and email.</p> <p>Jessica Diaz suggested adding a column to list any requirements.</p> <p>Steve Dunagan asked the Support Team if this could be an Excel Document so that individuals would be able to sort by County to find Agencies within their area.</p> <p>Jessica Diaz mentioned that Hyacinth in Newark does provide PEP, so that could be added on the</p>



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	<p>list. She provided the contact information, but stated she will have to get back to the Committee with the address due to them changing locations.</p> <p>Multiple attendees shared that they would do their own research on agencies who provide PEP before the next meeting.</p> <p>Rekha Damaraju shared that it might be helpful to reach out to the PMOs to gather a list of agencies that provide PEP.</p> <p>The Support Team then shared the HIV Self-Test Kit Directory and asked the Committee for their feedback.</p> <p>Jessica Diaz said that Hyacinth in Newark can also be listed in this directory as well. She shared that their target population is African-American women.</p> <p>Rekha Damaraju shared that Hudson Pride and Newark Beth Israel Medical Center offer PEP as well.</p> <p>There were no further additions or edits to the documents, so Angela Brandle shared that this will be worked on again at the June meeting.</p>
<p>Announcements</p>	<p>Angela Brandle transitioned to ask the attendees if there are any new announcements. She started by asking the Committee if anyone had any information on required CEUs for HIV nurses. The Support Team added that this question came out of a Cycle 1 Recommendation that is currently in the Monitor and Evaluation stage.</p> <p>Karyn Berk shared that CEUs for nurses are widely available, but there are minimal requirements for HIV education. She said that</p>



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	she would send further information to the Support Team.
Data and Research Committee Agenda Next Meeting: June 26, 2024	The next meeting will be on June 26th from 10am to 12pm. HCPST shared the meeting agenda for this meeting.
Meeting Evaluation	HCPST shared meeting evaluation link for attendees to complete.
Adjournment	Angela Brandle adjourned the meeting at 10:52 am.

Meeting Documents

- Draft Data and Research Meeting Minutes_4.24.2024.pdf
- NJHPG Data and Research Committee Agenda_5.22.24.pdf
- DRAFT PEP Directory
- DRAFT Self-Testing Kit Directory



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