

New Jersey HIV Planning Group Data and Research Committee Meeting Agenda

Wednesday, August 28th, 2024
Electronic Meeting via ZOOM Video Conference

Angela Brandle
Co-Chair

Rosie Ruiz
Co-Chair

The Data and Research Committee takes the lead in requesting data from the State and then analyzing and understanding the data received. The Committee is a resource for all other committees and their data needs.

*Please note all times are approximate		
10:00 am	Welcome & Moment of Silence <i>*New Committee Member Jessica Diaz</i>	Angela Brandle
10:05 am	Establishment of August's Agenda* Review and Approval of July Meeting Minutes*	Rosie Ruiz
10:10 am	Introductions <i>Name & Expertise/Type of Work</i>	Angela Brandle
10:20 am	July Evaluation	HCPST
10:25 am	Old Business • Draft System Activity 3.3	Angela Brandle & Rosie Ruiz
11:20 am	Data Request Volunteers	HCPST
11:35 am	Co-Chair Nominations	HCPST
11:45 am	Announcements	Rosie Ruiz
11:50 am	Data and Research Committee Agenda Next Meeting: August 28, 2024	Angela Brandle
11:55 am	Meeting Evaluation	HCPST
12:00 pm	Adjournment*	Rosie Ruiz

HCPST – HIV Community Planning Support Team

Members of Committee (Quorum: 4): Angela Brandle, Debbie Mohammed, Michelle Harvey, Rosie Ruiz, Steve Dunagan & John Nelson



The NJHPG is maintained by the Divisions of HIV, STD, and TB Services (DHSTS) with support from the South Jersey AIDS Education and Training Center (AETC) – Jefferson Health.

Reminder: Please raise your hand or use the chat box to contribute to the conversation.



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New Jersey HIV Planning Group
Data and Research Committee Meeting Minutes
Wednesday, July 24, 2024
 Electronic Meeting via ZOOM Video Conference

ATTENDANCE			
NJHPG Member			
Angela Brandle	P		
Rosie Ruiz	P		
Michelle Harvey	A		
Tameka Allen	P		
Committee Member			
Debbie Mohammed	P		
Steven Dunagan	P		
Non-voting Attendees			
Heidi Haiken, Jessica Diaz, Rekha Damaraju, Shwetha Kamath			
HIV Community Planning Support Team			
Dottie Rains-Dowdell	A	Taylor Lightner	P
Selena Aponte	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA	
Item	Discussion
Welcome and Moment of Silence	Angela Brandle welcomed attendees and began the meeting at 10:06am followed by a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	<p>Angela Brandle reviewed the meeting Agenda. Steve Dunagan motioned to approve the Agenda, seconded by Tameka Allen. The Agenda was voted on and approved.</p> <p>The Support Team reviewed the June Meeting Minutes. Steve Dunagan motioned to approve the Meeting Minutes, seconded by Tameka Allen. The Meeting Minutes were voted on and approved.</p>
Introductions	Angela Brandle asked attendees to introduce themselves and share their expertise/area of work.
June Evaluation Review	<p>The Support Team reviewed the June Meeting Evaluation with attendees. There were 6 people who responded to the evaluation; 3 Committee Members, 1 NJHPG Members, 2 State Representative & 0 guests.</p> <ol style="list-style-type: none"> 1. I felt prepared to participate in the meeting: <ul style="list-style-type: none"> • 100% agreed 2. I felt the meeting moved the Committee closer to the goal of providing recommendations to the New Jersey Department of Health: <ul style="list-style-type: none"> • 100% agreed 3. I will attend future meetings: <ul style="list-style-type: none"> • 100% agreed 4. What questions do you have for DHSTS?



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	<p>5. What additional topics would you like discussed or featured at future Data and Research meetings?</p> <ul style="list-style-type: none"> • How we can get data on how help the homeless to ID Birth Certificate etc <p>6. Final Comments, Questions, Concerns</p> <ul style="list-style-type: none"> • Everything great
<p>Cycle 2 Recap & Cycle 3 Work Plan</p>	<p>The Support Team next presented the Cycle 2 Recap & Cycle 3 Look Ahead presentation.</p> <p>This presentation highlighted the Purpose of NJHPG, Goal of the Data & Research Committee, and the 5 Priority Populations.</p> <p>Following this overview, the Support Team shared their accomplishments from Cycle 2.</p> <ul style="list-style-type: none"> • Data & Resource Hub • Index of Terms • PEP & Self-Test Kit Directory • Data Request Process <p>After the Cycle 2 Recap, the Support Team transitioned to the Cycle 3 Look Ahead. In this section, they shared the full Cycle 3 Work Plan, but then focused on the 2 Activities this Committee will be working on this upcoming Cycle (System 3.3 & System 3.5).</p>
<p>New Business</p>	<p>Angela Brandle first presented the System Activity 3.3 Education Didactic. Below are some of the key takeaways from this presentation.</p> <p>System Activity 3.3 – Enhance the quality, accessibility, sharing, and uses of data, including HIV prevention and care continuum data and social determinants of health data.</p>



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NJ DOH Update:

- Working with Anindita & Medicaid, to explore ethical ways to share data at the local level. This is an early project and has a lot more work to go.
- Met with NASTAD National Association for State & Territorial AIDS Directors (for HIV Directors) National Association to talk about data sharing agreements, how to improve the system, and improve the Health Information Exchange (HIE).

Angela updates:

- New Jersey is working on better ways to share data with the public; Overhaul of website which will include user-friendly dashboards to allow for better accessibility of data.
- Centralization of CAREWare database to allow Ryan White Part B providers the opportunity to share data in the future. The goal is to promote linkage to other support services.

What is Currently Happening in NJ?

- Rutgers FXB conducts chart assessments to identify issues in the quality of data.

Recommendation Ideas:

- Data migration - Educate providers on ways to migrate data from one electronic medical record system to another to eliminate double data entry
- Eliminate data silos – Find ways to integrate prevention and treatment/care continuum data
- Implement data standardization - Reduce the use of jargon in documentation so that data can be analyzed among different stakeholders without confusion



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	<ul style="list-style-type: none"> • Database/documentation training – Work with the DOH, AETC and other stakeholders to develop routine training for all databases that are currently required to use. Mandate data training as part of onboarding for all new hires. • Suggest that programs staff a data quality assurance employee. <p>The Committee then began brainstorming their recommendations.</p> <p>They identified the following stakeholders: DOH, Providers, IT Departments, Developers</p> <p>The Committee also added “Increase communication between funders and grantees when it comes to individual client cases” as an Action Step.</p>
<p>Announcements</p>	<p>Angela Brandle transitioned to ask the attendees if there are any new announcements.</p> <p>Steven Dunagan shared that he worked with Monique Springer and Debbie Mohammed to complete a data request for the Integrated Plan Committee. He stated that there was not much information out there on diversity in the HIV workforce. He also shared that he is currently working with Angela Brandle on another data request from the Community Engagement Committee.</p> <p>Tameka Allen shared that the Newark Department of Health will be participating in an outreach program on Clinton Ave. They will be providing HIV testing, PrEP counseling, and they will have a mental health provider there as well. This will occur</p>



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	every Thursday for the rest of the month.
Data and Research Committee Agenda Next Meeting: August 28, 2024	The next meeting will be on August 28th from 10am to 12pm. HCPST shared the meeting agenda for this meeting.
Meeting Evaluation	HCPST shared meeting evaluation link for attendees to complete.
Adjournment	Angela Brandle adjourned the meeting at 11:38 am. Motioned by Steve Dunagan, seconded by Tameka Allen.

Meeting Documents

- Draft Data and Research Meeting Minutes_6.26.24.pdf
- NJHPG Data and Research Committee Agenda_7.24.24.pdf
- System 3.3 Education Didactic



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