

# New Jersey HIV Planning Group

## Priority Setting Committee Meeting Agenda

**Wednesday, September 11<sup>th</sup>, 2024**  
Electronic Meeting via ZOOM Video Conference

**Anjettica Boatwright**  
Co-Chair

**Samarie Rivera**  
Co-Chair

*The Priority Setting Committee is responsible for understanding and accessing where services are now and where they need to be.*

**\*Please note all times are approximate**

10:00am	Welcome & Moment of Silence Establish Agenda & Review Meeting Minutes	Samarie Rivera
10:15am	Evaluation Review & NJHPG Overview	HCPST
10:25am	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• System Activity 3.2 Education Didactic</li> <li>• Draft System Activity 3.2</li> </ul> <p><i>Data &amp; Research Volunteers: Michelle Harvey &amp; Tameka Allen</i></p>	Samarie Rivera & Anjettica Boatwright
11:30am	Priority Setting Committee Agenda <b>Next Meeting: October 9<sup>th</sup>, 2024</b>	Samarie Rivera
11:40am	Co-Chair Voting	HCPST
11:50am	New Announcements	Anjettica Boatwright
11:55am	Meeting Evaluation	HCPST
12:00pm	Adjournment	Anjettica Boatwright

*HCPST – HIV Community Planning Support Team*

**Voting Members (Quorum; 3) - Samarie Rivera, Claudia Ortiz, Kevin Taylor, Amy Pereira, Anjettica Boatwright**



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## Cycle 3 Activities

*July 2024- February 2025*

**System Activity 3.1:** Integrate programs to address the syndemic of HIV, STIs, viral hepatitis, substance use, and mental health disorders in the context of social and structural/institutional factors, including stigma, discrimination, and violence. (NHAS 4.1)

**System Activity 3.2:** Increase coordination among and sharing of best practices from HIV programs across all levels of government (federal, state, tribal, local, and territorial) and with public and private health care payers, faith-based and 60 community-based organizations, the private sector, academic partners, and the community. (NHAS 4.2)

**System Activity 3.4:** Foster public-private-community partnerships to identify and scale up best practices and accelerate HIV advances. (NHAS 4.4)



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**New Jersey HIV Planning Group**  
**Priority Setting Committee Meeting**  
**Minutes**

**Wednesday, August 14th, 2024**  
**Electronic Meeting via ZOOM Video Conference**

<b>ATTENDANCE</b>			
<b>NJHPG Member</b>			
Anjettica Boatwright	<b>P</b>	Kevin Taylor	<b>P</b>
Claudia Ortiz	<b>P</b>	Monique Springer	<b>P</b>
Johanne Rateau	<b>P</b>	Samarie Rivera	<b>P</b>
Kelly Williams	<b>P</b>		
<b>Committee Member</b>			
<b>Non-voting Attendees</b>			
Abel Saldana, Alicia Parker, Amy Pereira, Carol Vincent, Jerome Pipes, Jersey, Karyn Berk, Lara Dykstra, Nahid Suleiman, Shwetha Kamath			
<b>HIV Community Planning Support Team (HCPST)</b>			
Dottie Dowdell	<b>A</b>	Taylor Lightner	<b>P</b>
Selena Aponte	<b>P</b>		

*P- Present; A- Absent; LoA – Leave of absence*



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**AGENDA**

Item	Discussion
<b>Welcome and Moment of Silence</b>	Samarie Rivera welcomed attendees and began the meeting at 10:07 am. She then led the committee in a moment of silence to honor those lost to HIV and those still fighting the virus.
<b>Approval of Agenda &amp; Meeting Minutes</b>	<p>Samarie Rivera reviewed the meeting Agenda. Claudia Ortiz motioned to approve the Agenda, seconded by Anjettica Boatwright. The Agenda was voted on and approved.</p> <p>The Support Team presented the July Meeting Minutes. Claudia Ortiz motioned to approve the Meeting Minutes, seconded by Anjettica Boatwright. The Meeting Minutes were voted on and approved.</p>
<b>Review of July Evaluation</b>	<p>The Support Team reviewed the July Meeting Evaluation with attendees. There were 10 people who responded to the evaluation; 5 NJHPG Members, 2 Committee Member, &amp; 3 guests.</p> <ol style="list-style-type: none"> <li>1. I felt prepared to participate in the meeting discussion. <ul style="list-style-type: none"> <li>• 6 Strongly Agreed, 2 Agreed, 2 Somewhat Agreed</li> </ul> </li> <li>2. What questions do you have for DHSTS? <ul style="list-style-type: none"> <li>• None at this time (x2)</li> <li>• None (x2)</li> <li>• How can we create policy for doctors? How can we create an ANTI-STIGMA campaign?</li> <li>• Are there any training programs for healthcare providers and staff to reduce HIV-related stigma?</li> </ul> </li> <li>3. What additional topics would you like discussed or featured at future Priority Setting meetings? <ul style="list-style-type: none"> <li>• None</li> <li>• Everything is informative</li> <li>• None at this time still learning about this committee</li> </ul> </li> </ol>



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	<ul style="list-style-type: none"> <li>• How are these testing programs being promoted and implemented in underserved communities?</li> </ul> <p>4. If you could make ONE change to the Priority Setting Committee meetings, what would it be?</p> <ul style="list-style-type: none"> <li>• Nothing at all</li> <li>• None</li> <li>• Nothing. GREAT FLOW!</li> <li>• None at this time</li> <li>• I am learning for specialist in field</li> </ul> <p>5. Final Comments, Questions, Concerns</p> <ul style="list-style-type: none"> <li>• None at this time (x2)</li> <li>• N/A</li> <li>• No</li> </ul>
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<p><b>Old Business</b></p>	<p>The Co-Chairs then transitioned the Committee to Old Business which was to finalize the recommendations for System Activity 3.1. The final recommendations are listed below.</p> <p><b>System Activity 3.1; Integrate programs to address the syndemic of HIV, STIs, viral hepatitis, substance use, and mental health disorders in the context of social and structural/institutional factors, including stigma, discrimination, and violence. (NHAS 4.1)</b></p> <p>Action Steps:</p> <ol style="list-style-type: none"> <li>1. Create an RFA that funds training for health care professionals and front-line staff on stigma, discrimination, and unrecognized bias toward populations with or who experience risk for HIV, including LGBTQI+ people, immigrants, people who use drugs, and people involved in sex work.       <ol style="list-style-type: none"> <li>a. <i>Stakeholders Involved/Needed</i> <ul style="list-style-type: none"> <li>• DOH, Hospitals, Medical Boards, Agencies, Grantees, Community Groups, Ryan White Providers, Board of Education, College Students, Teachers</li> </ul> </li> <li>b. Is this task measurable? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</li> </ol> </li> </ol>
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	<p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>• Recommend a standardized tool for measuring HIV stigma – include in FOA or RFP process</li> <li>• Recommend a standardized educational program for health care providers on stigma and cultural humility.</li> <li>• Recommend that agencies and providers provide clients with information on their rights.</li> </ul> <p><i>c. Due by; 07/01/2025</i></p> <p>2. Collect data on what stigma looks like in New Jersey</p> <p><i>a. Stakeholders Involved/Needed</i></p> <ul style="list-style-type: none"> <li>• DOH, Grantees, Service Providers, Clinics, Agencies, Hospitals, Schools, House of Worship, Shelters, Soup Kitchens, Local Food Pantries, Drop In Centers, Harm Reduction Centers, Senior Care Facilities</li> </ul> <p><i>b. Is this task measurable? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</i></p> <p><i>Deliverables;</i></p> <ul style="list-style-type: none"> <li>• Recommend that current storytelling projects (ex: Dear Rosa &amp; MVOS) integrate discussions about what stigma looks like in New Jersey</li> <li>• Create a universal survey that will be sent out by Agencies to collect data on stigma across the state</li> <li>• Use this data to inform the expansion/integration of programs</li> <li>• Share data at NJHPG General Assembly Meeting.</li> </ul> <p><i>c. Due by; 07/01/2025</i></p>
<p><b>Co-Chair Nominations</b></p>	<p>The Support Team gave a brief overview of the roles/responsibilities of Co-Chairs before opening the floor for nominations.</p> <p>The following individuals were nominated for Priority Setting Co-Chair:</p> <ul style="list-style-type: none"> <li>• Samarie Rivera</li> </ul>



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	<ul style="list-style-type: none"> <li>• Kevin Taylor</li> <li>• Monique Springer</li> </ul>
<b>Attendee Announcements</b>	<p>Anjettica Boatwright transitioned the Committee to New Announcements.</p> <p>Samarie Rivera announced they she has 3 bedroom vacancies in the Newark area. They will also be hosting the Ambassador Quarterly Meeting (virtually) on September 4<sup>th</sup>. She will share the flyer towards the end of the week.</p>
<b>Next Committee Meeting</b> September 11th, 2024	<p>The next meeting will be on September 11<sup>th</sup> from 10am to 12pm.</p> <p>At this meeting the Committee will begin drafting their recommendations for System Activity 3.2.</p>
<b>Evaluation</b>	HCPST shared a link to the meeting evaluation.
<b>Adjournment</b>	Anjettica Boatwright adjourned the meeting at 11:52 am. Motioned by Anjettica Boatwright and seconded by Kevin Taylor.

## Meeting Documents

- DRAFT NJHPG Priority Setting Committee Agenda\_8.14.24
- DRAFT NJHPG Priority Setting Committee Meeting Minutes\_7.10.24
- DRAFT PS System 3.1 Recommendations



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