

New Jersey HIV Planning Group
Priority Setting Committee Meeting Agenda
Wednesday, October 9th, 2024
Electronic Meeting via ZOOM Video Conference

Anjettica Boatwright
 Co-Chair

Samarie Rivera
 Co-Chair

The Priority Setting Committee is responsible for understanding and accessing where services are now and where they need to be.

***Please note all times are approximate**

10:00am	Welcome & Community Agreements Moment of Silence Establish Agenda & Review Meeting Minutes	Samarie Rivera
10:15am	Evaluation Review & NJHPG Overview	HCPST
10:25am	Old Business <ul style="list-style-type: none"> • Finalize System Activity 3.2 	Samarie Rivera & Anjettica Boatwright
11:40am	Priority Setting Committee Agenda Next Meeting: November 13th, 2024 General Assembly: Hybrid on October 17th from 1pm-4pm at Mary Roebling Building in Trenton	Samarie Rivera
11:45am	New Announcements	Anjettica Boatwright
11:55am	Meeting Evaluation	HCPST
12:00pm	Adjournment	Anjettica Boatwright

HCPST – HIV Community Planning Support Team

Voting Members (Quorum; 3) - Samarie Rivera, Claudia Ortiz, Kevin Taylor, Amy Pereira, Anjettica Boatwright



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Cycle 3 Activities

July 2024- February 2025

System Activity 3.1: Integrate programs to address the syndemic of HIV, STIs, viral hepatitis, substance use, and mental health disorders in the context of social and structural/institutional factors, including stigma, discrimination, and violence. (NHAS 4.1)

System Activity 3.2: Increase coordination among and sharing of best practices from HIV programs across all levels of government (federal, state, tribal, local, and territorial) and with public and private health care payers, faith-based and 60 community-based organizations, the private sector, academic partners, and the community. (NHAS 4.2)

System Activity 3.4: Foster public-private-community partnerships to identify and scale up best practices and accelerate HIV advances. (NHAS 4.4)



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New Jersey HIV Planning Group
Priority Setting Committee Meeting
Minutes

Wednesday, September 11th, 2024
Electronic Meeting via ZOOM Video Conference

ATTENDANCE

NJHPG Member			
Anjettica Boatwright	P	Michelle Harvey	P
Claudia Ortiz	P	Monique Springer	P
Johanne Rateau	P	Samarie Rivera	P
Kevin Taylor	P		
Committee Member			
Amy Pereira	P		
Non-voting Attendees			
Alicia Parker, Alison Modica, Ann, June Dowell-Burton, Karyn Berk, Raymond Welsh, Renee Cirillo			
HIV Community Planning Support Team (HCPST)			
Dottie Dowdell	P	Taylor Lightner	P
Selena Aponte	P		

P- Present; A- Absent; LoA – Leave of absence



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AGENDA

Item	Discussion
Welcome and Moment of Silence	Samarie Rivera welcomed attendees and began the meeting at 10:04 am. She then led the committee in a moment of silence to honor those lost to HIV and those still fighting the virus.
Approval of Agenda & Meeting Minutes	<p>Samarie Rivera reviewed the meeting Agenda. Claudia Ortiz motioned to approve the Agenda, seconded by Kevin Taylor. The Agenda was voted on and approved.</p> <p>The Support Team presented the August Meeting Minutes. Anjettica Boatwright motioned to approve the Meeting Minutes, seconded by Kevin Taylor. The Meeting Minutes were voted on and approved.</p>
Review of August Evaluation	<p>The Support Team reviewed the August Meeting Evaluation with attendees. There were 10 people who responded to the evaluation; 6 NJHPG Members, 0 Committee Members, & 4 guests.</p> <ol style="list-style-type: none"> 1. I felt prepared to participate in the meeting discussion. <ul style="list-style-type: none"> • 8 Strongly Agreed, 2 Agreed 2. What questions do you have for DHSTS? <ul style="list-style-type: none"> • None at this time, None, N/A (x6) • Can we begin an education portal of social media or YouTube to aggressively address and engage the conversations around STIGMA and the role it plays in healthcare, testing, support and such? 3. What additional topics would you like discussed or featured at future Priority Setting meetings? <ul style="list-style-type: none"> • None at this time, None (x3) • HOW DO WE BREAK THE BOX TO REACH PEOPLE?! • always at the beginning of the meeting remind everyone of the priority populations and why we use them.



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	<ul style="list-style-type: none"> • Just more on stigma • Following up on Lara’s comment about priority groups. How will we come to consensus with the larger groups. <p>4. If you could make ONE change to the Priority Setting Committee meetings, what would it be?</p> <ul style="list-style-type: none"> • Nothing, None at this time, None • Nothing. I love the flow and the engagement. • The flow works well and this group works well together. • More participation from all members • Redirecting people and focus on specific topic. Sometimes we participants go off the tangent and the next commenter add to it and we find ourselves in a rabbit hole. This happened too often today. Being passionate is great but is it productive? Also, it would be great if more people share <p>5. Final Comments, Questions, Concerns</p> <ul style="list-style-type: none"> • None at this time • BOOOM! • Maybe one day we can meet in person. • Great meeting • Ty everyone look forward to making a housing list • These meetings are run so courteously, considerate of time, agenda items are achieved. • Thank you for providing this space for discussion.
<p>NJHPG Overview</p>	<p>The Support Team then transitioned to present an NJHPG Overview PowerPoint. This presentation highlighted:</p> <ul style="list-style-type: none"> • The Purpose of NJHPG • The Goal of the Priority Setting Committee • The 5 Priority Populations (outlined in the Integrated Plan) • The Cycle 3 Work Plan
<p>New Business</p>	<p>The Co-Chairs then transitioned the Committee to New Business. The first item on New Business was to review the System Activity 3.2 Education Didactic.</p>



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They began by presenting the description of System Activity 3.2:

- Increase coordination among and sharing of best practices from HIV programs across all levels of government (federal, state, tribal, local, and territorial) and with public and private health care payers, faith-based and 60 community-based organizations, the private sector, academic partners, and the community. (NHAS 4.1)

They next shared the DOH Update:

- Best Practices at Target HIV
- HIV Symposium

They lastly highlighted where to find a few current best practices including, NASTAD, Target HIV, Rutgers FXB, NJ DOH, and Basecamp.

The Committee then began brainstorming possible recommendation ideas for System Activity 3.2. The drafted recommendations are listed below.

Committee Brainstorm:

Current Best Practices –

- NASTAD – National Alliance of State & Territorial AIDS Directors
- Target HIV - Provides Technical Assistance and training resources to HRSA's Ryan White-funded agencies
- Individual Agencies have their own best practices
- AETC, NJTACD, CDC, HUD, AND CONSUMER INPUT/FEEDBACK
- PMOs send information to TGAs
- Findhelp.org

Ways to Increase Coordination –

- Utilize Basecamp to share resources
- Sharepoint



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	<ul style="list-style-type: none"> • Visit other agencies, make phone calls, attend health fairs to make connections and collaborate • Attend national and local conferences • Get to know your community and local services • Utilize Day of Learnings • Networking Day <p>Action Steps:</p> <ul style="list-style-type: none"> • Recommend that PMOs disseminate information on where agencies can find current best practices. • Develop/use a single database across the entire state of New Jersey to increase coordination and sharing. • Host a statewide Day of Learning for specific populations for the purpose of sharing best practices (include social workers, case managers, and outreach ministries, etc). • Record the same customer numbers across all platforms in order to keep track of coordination. • Recommend that Agencies form MOAs with private practices. • Use CHW's to increase coordination efforts. <p>Stakeholders:</p> <ul style="list-style-type: none"> • DOH, PLWHA, Agencies, Physicians, Faith-Based Organizations, Pharmaceutical Partners, Community-Based Organizations, Outreach Ministries, Local/County Government
<p>Co-Chair Voting</p>	<p>The Support Team next transitioned to 2025 Co-Chair voting. The following individuals were nominated for 2025 Co-Chair via an electronic poll:</p> <ul style="list-style-type: none"> • Samarie Rivera • Kevin Taylor <p>The Support Team shared that the new Co-Chairs will go through a mentorship program and begin their new role in January of 2025.</p>
<p>Attendee Announcements</p>	<p>Anjettica Boatwright transitioned the Committee to New Announcements.</p>



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	<p>Michelle Harvey announced that on October 11th there will be a health fair in Lincoln Park sponsored by Newark Emergency Services. There will be about 80-100 vendors, so if anyone is interested in being a vendor, call Newark Emergency Services.</p> <p>Samarie Rivera shared that they still have a couple of vacancies for families if anyone knows anyone in need of housing services.</p> <p>The Support Team shared that the Priority Setting has a new Committee Member, Amy Pereira, who has been attending and participating in meetings over the past few months.</p>
<p>Next Committee Meeting October 9th, 2024</p>	<p>The next meeting will be on October 9th from 10am to 12pm.</p> <p>The next General Assembly meeting will be on Thursday, October 17th from 1pm-4pm in Trenton.</p>
<p>Evaluation</p>	<p>HCPST shared a link to the meeting evaluation.</p>
<p>Adjournment</p>	<p>Samarie Rivera adjourned the meeting at 11:46 am.</p>

Meeting Documents

- DRAFT NJHPG Priority Setting Committee Agenda_9.11.24
- DRAFT NJHPG Priority Setting Committee Meeting Minutes_8.14.24



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